

# MAXIMILIAN ZENTGRAF

## CV



### DATE OF BIRTH

July 4, 1996, in Ebersberg

### ADRESS

Hauptstraße 23  
83553 Frauenneuharting

### PHONE

+49 1567 9187610

### E-MAIL

hello@maximilianzentgraf.de

### WEBSITE

www.maximilianzentgraf.de

### LANGUAGES

German ■■■■■■  
English ■■■■□□  
Greek ■□□□□□

### IT SKILLS

MS-Office ■■■■□  
Canva ■■■■□  
kwp-bnwin ■■■■□  
Wordpress ■■■■□  
Illustrator ■■□□□



## PROFESSIONAL EXPERIENCE

since 11/2024

### Freelancer | Virtual Assistant

Self-employed

- Supporting businesses with administrative and organizational tasks
- Customer service via email and chat, handling inquiries and problem-solving
- Website maintenance and SEO optimization for improved visibility
- Data management, research, and document creation
- Appointment and email management

08/2020 - 11/2024

### Wieser Elektro GmbH

Master Electrician for Energy and Building Technology

- Management and coordination of projects in energy and building technology, including resource management
- Customer consultation on photovoltaic systems and preparation of quotations
- Procurement and management of materials for photovoltaic projects
- Installation and commissioning of photovoltaic systems
- Repair and maintenance of household appliances
- Certified Miele service technician
- Training and supervision of apprentices and skilled workers

07/2017 - 09/2019

### Wieser Elektro GmbH

Electrician for Energy and Building Technology

- Installation, maintenance, and repair of electrical systems
- Troubleshooting and problem-solving in electronic systems
- Collaboration in the planning and implementation of projects

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### FURTHER EDUCATION

Certified and Accredited  
KNX Partner  
Certified PLC Specialist  
Certified Miele Service  
Technician  
Certified Trainer according  
to AEVO (Vocational  
Training Act)

### DRIVER'S LICENSES

Class A  
Class B  
Telescopic Forklift License  
Level II A/B



### PROFESSIONAL EXPERIENCE

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- 09/2014 - 07/2017 **Wieser Elektro GmbH**  
Apprenticeship as an Electrician for Energy and Building Technology
- State Award from the Free State of Bavaria for Outstanding Vocational School Achievements



### EDUCATION

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- 09/2019 - 07/2020 **Meisterschulen am Ostbahnhof**  
Certified Master Electrician for Energy and Building Technology (HWK)
- Planning, installation, and maintenance of complex systems in buildings
  - Extensive knowledge in team leadership, project management, and business administration
  - Specializing in tailored consulting, customized solutions, and offer optimization for private and commercial clients
  - Competent in training and mentoring apprentices to pass on knowledge for the future
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- 09/2007 - 08/2014 **Dr. Wintrich Realschule Ebersberg**
- Mathematical, Scientific, and Technical Track

Frauenneuharting, February 6, 2025

Maximilian Zentgraf